

MINUTES OF THE SEPTEMBER 8, 2009  
ST. HILARY SCHOOL BOARD MEETING

Present: Dr. Patricia Nugent, Father Steve, Karen Alestock, Lou Camerato, Todd Stock, Maura Bozzelli, Molly Scantling, Dan Sollenberger, Barbara Monteleone, Barry Thoman, Mark Demechko

Also Present: Debbie Sinopoli, Scott Dudek, Shelley Bohrer, Wendi Lawson-Gissinger

Fr. Steve opened the meeting at 6:35 p.m. with a prayer.

**PASTOR'S REPORT**

Father Steve reported that several maintenance projects were completed over the summer. The parking lot was repaired and resealed at a cost of \$18,000 and the roof on the Brother's house and garage was replaced for an additional \$5,000. Repairs were completed by Wayne on the roof over the north entrance to the school.

Due to budget constraints, two school maintenance projects were deferred: (1) the replacement of the floor in the Intermediate hallway; (2) repairs to the hallway between the school office and Media Center. Two projects currently slated for the summer of 2010 include the replacement of the roof over the Multi-Purpose Room and the roof over the 8<sup>th</sup> grade classrooms.

Fr. Steve is expecting to receive a bid from a security company regarding the mounting of security cameras around the exterior of the school building. Scott Dudek suggested that consideration be given to using motion sensitive lights in the parking lot.

One of our cluster parishes, St. Victor, has agreed to pay the difference between the parishioner tuition rate and the non-parishioner tuition rate for those members of St. Victor who wish to send their children to St. Hilary School.

**PRINCIPAL'S REPORT**

Dr. Nugent reported that the school year was off to a smooth start. As of September 8, the school was expecting to receive new science books for grades 1-6 within a few days, and a few grades were still waiting to receive workbooks for certain classes.

Some of the students in the school were able to watch President Obama's speech on 09/08/09 at the discretion of their teacher and if schedules permitted. Dr. Nugent and Mrs. Alestock reviewed the text of the speech prior to authorizing the teachers to allow

the students to watch some or all of the speech. Parents had the option of having their children not watch the speech.

Dr. Nugent thanked the Parents' Association for covering \$50 of the per student cost of \$200 for the fifth graders attending the overnight camp at the Cuyahoga Valley Environmental Education Center from September 22 through September 25. Parents Association will also cover the cost of the funeral luncheon following the funeral mass for Teresa Cole on Wednesday, September 9, 2009.

The annual magazine sale is in progress. Dr. Nugent reminded everyone that since the proceeds of the sale are earmarked for the expenses associated with professional development for the teachers and the purchase of instructional supplies for the teachers, it was very important that all school families participate in the sale.

The school mass scheduled for Wednesday, September 16, 2009 will honor police, firefighters and all military personnel in connection with observances for the anniversary of September 11.

The two first grade classes this year have both a teacher and a full-time assistant teacher. In previous years, the assistant teachers were less than full-time in each of the three first grade classrooms.

A letter will be going home regarding precautions to follow to protect against the swine flu.

### **BUSINESS MANAGER'S REPORT**

Lou Camerato reported that the 2009-2010 budget for the school and the parish is being reviewed to determine if further cuts will be necessary to keep the budget in balance. The Cleveland Diocese does not permit the parish to operate with a deficit budget. It is imperative that all school families who are paying tuition at the parishioner rate also contribute to the church offertory, since the church designates a portion of the offertory for the school each year.

The expenses associated with operating the school have increased each year primarily due to the cost of employee benefits and the efforts to keep the teacher's salaries at about 80% of the salaries in the Copley-Fairlawn School District. In the last 5 years, student enrollment numbers have decreased slightly while the cost-per-pupil has risen.

The parish budget report does not contain any information about funds held by Parents' Association, Athletic Association and/or the St. Vincent De Paul Society. However, Parents Association and the Athletic Association present their budgets to the Parish Council each fall.

The STAR program will continue to operate but with some modifications. Due to legal and financial regulations from the Cleveland Diocese, sales in the school and parish office have been discontinued. Only volunteers can sell the cards, and the sales will take place after masses on the weekends and Wednesday mornings.

### **PRESIDENT'S REPORT**

Dan Sollenberger did not have anything to report at this meeting.

### **MARKETING REPORT**

Debbie Sinopoli reported that the enrollment for the 2009-2010 school year stayed fairly constant as compared to the 2008-2009 enrollment. There are 99 new students in grades K-8.

The new website for the school was launched in July and seems to be running well. Online hot lunch ordering will begin exclusively with the November menu. The school marketing materials were also revised and reprinted as the previous materials were dated.

### **PARENTS' ASSOCIATION REPORT**

Wendi Lawson-Gissing, President-elect of Parents' Association, reported that the Parents' Association had to purchase new ovens for the school kitchen during the summer. Students were given free cookies at lunch early in September as a way to test the ovens.

### **OLD BUSINESS**

There was no Old Business discussed at the meeting on September 8, 2009.

### **NEW BUSINESS**

There will be a Ministry Fair the weekend of October 16 and 17<sup>th</sup>.

New School Board member Bonnie Monteleone will serve as the School Board Representative to Parish Council for 2009-2010.

Todd Stock and Barry Thoman agreed to share the duties of the School Board representative to the 50<sup>th</sup> Anniversary Planning Committee.

The meeting was adjourned at 8:20 p.m., with the next meeting scheduled for 6:30 p.m. on Tuesday, October 13, 2009.

Respectfully submitted,

Maura S. Bozzelli

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